

## **DISCIPLINE MANAGEMENT PLAN**

The classroom teacher can successfully manage many behaviors. There will be immediate and consistent intervention of any behavior that interferes with an orderly classroom environment or the orderly operation of the school. The teacher and principal will maintain a record of offenses and disciplinary actions. Parents will be notified. When students are written up, teachers will give a copy to the student.

<p><b>STANDARD SCHOOL RULES</b></p> <ul style="list-style-type: none"> <li>• Follow the directions of the staff</li> <li>• Observe classroom courtesy (Respect others)</li> <li>• Bring necessary books and supplies to class</li> <li>• Participate in the objectives of classroom instruction (No disruptions)</li> <li>• Attend class on time</li> <li>• Follow classroom rules</li> <li>• No gum chewing allowed</li> </ul>		
<p><b>LEVEL I</b> offenses are those offenses which are generally corrected under the direction of the teacher. Level I offenses are not limited to only those listed. Good judgment must be employed to assure an orderly environment. Other infractions that negatively affect the teaching-learning process may be included. <i>Repeated violations shall result in a more severe response including movement to Level II.</i></p>		
LEVEL	OFFENSES	CONSEQUENCES
I	<ul style="list-style-type: none"> <li>• Violation of posted/standard classroom rules</li> <li>• Violation of staff directive</li> <li>• Scuffling or running in the classroom or building (horseplay)</li> <li>• Dress Code Violations (fixable)</li> <li>• PDA-Public Display of Affection (minor)</li> <li>• Excessive tardies</li> </ul>	<ul style="list-style-type: none"> <li>• Private discussion of behavior</li> <li>• Verbal correction</li> <li>• Counseling</li> <li>• Parent conference</li> <li>• Withdrawal of privileges</li> <li>• Movement of student to another seat</li> <li>• D-Hall (teacher-held)</li> <li>• Self Reflection</li> </ul>
<p>When the student fails to correct the inappropriate behavior after reasonable Level I consequences have been assigned, the staff may refer the students to the principal. The staff may refer a student immediately for severe disruptions.</p>		

**Level II** offenses include persistent repetition of Level I offenses and other offenses in the classroom and on the campus that require administrator intervention. The disciplinary action will depend on the offense, previous actions and the seriousness of misbehavior.

LEVEL	OFFENSES	CONSEQUENCES
<b>II</b>	<ul style="list-style-type: none"> <li>• Violations of parking lot infractions</li> <li>• Continued violation of school rules</li> <li>• Lying</li> <li>• Cheating</li> <li>• Repeated Level I offenses</li> <li>• Cafeteria disturbance</li> <li>• Misbehavior at school sponsored events</li> <li>• Theft of another's property of minor value up to \$5.00 value</li> <li>• Minor damage to the property of others up to \$5.00 value</li> <li>• Tobacco violation</li> <li>• Truancy</li> <li>• Dress code violation</li> <li>• Purposeful use of profane or abusive language</li> <li>• Leaving school grounds</li> <li>• Out of assigned areas on school property</li> <li>• Insubordination</li> <li>• Inappropriate remarks about or to another student</li> <li>• Violation of cell phone rules</li> <li>• Possession of prohibited items</li> <li>• PDA-Public Display Affection (major)</li> <li>• Excessive tardies</li> </ul>	<ul style="list-style-type: none"> <li>• Corporal punishment- counts as an administrative D-Hall</li> <li>• Withdrawal of privileges</li> <li>• Parent conference</li> <li>• Restitution of damages</li> <li>• Administrative D-Hall</li> <li>• Removal to Principal's D-Hall</li> <li>• Removal to the alternative campus</li> <li>• Law enforcement referral</li> <li>• Counseling with school counselors</li> </ul>

***\*Level II offenses are not limited to only those listed above.***

Continued misbehavior could result in the assignment of more severe discipline action, including permanent removal from classes. Serious offenses include but are not limited to those listed below. Persistent misbehavior shall be defined as two or more referrals from Level II.

LEVEL	OFFENSES	CONSEQUENCES
III	<ul style="list-style-type: none"> <li>• Theft exceeding \$5.00</li> <li>• Vandalism of property in which damage exceeds \$5.00</li> <li>• Fighting- hitting, kicking, biting (one or more students)</li> <li>• Bullying</li> <li>• Threatening or intimidating other individuals, purposefully agitating another</li> <li>• See Student Code of Conduct for listing of offenses requiring mandatory placement in and Alternative Education Program (AEP)</li> <li>• Excessive tardies</li> </ul>	<ul style="list-style-type: none"> <li>• Principal's D-Hall</li> <li>• Suspension from school for up to three (3) days</li> <li>• Assignment to the alternative campus (DAEP)</li> <li>• Corporal punishment with parental consent</li> <li>• Motivation Day Boot Camp</li> </ul>
<p><i>*Level III offenses are not limited to only those listed above.</i></p>		
LEVEL	OFFENSES	CONSEQUENCES
IV	<ul style="list-style-type: none"> <li>• Finding of incorrigible conduct</li> <li>• See Student Code of Conduct for listing of offenses requiring mandatory expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> <li>• Long-term placement in DAEP</li> </ul>

Any subsequent offenses will result in principal's D-Hall (OFI). D-Hall offenses do not have to be in any specific order. Punishment will be assigned appropriately for the misbehavior. Students may have a principal's D-Hall assignment before having an administrative D-Hall if that is the appropriate punishment for the misbehavior. After three Principal's D-hall/after school (OFI) sessions, students may be placed in DAEP for the next administrative level offense.

### ***CORPORAL PUNISHMENT***

Corporal punishment—spanking or paddling the student—may be used as a discipline management technique in accordance with the ***Student Code of Conduct*** and policy FO(LOCAL) in the district's policy manual.

### ***FO(LOCAL)***

Corporal punishment may be used as a discipline management technique in accordance with the Student Code of Conduct. Corporal punishment shall be limited to spanking or paddling the student and shall be administered only in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.
2. Corporal punishment shall be administered only by the principal or designee.
3. The instrument to be used in administering corporal punishment shall be approved by the principal.
4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

The District shall honor a parent request that corporal punishment not be administered to his or her child; however, the District shall impose other disciplinary measures consistent with the offense.

The disciplinary record of any corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the names of witnesses present, and the date and time of punishment.

### **GENERAL GUIDELINES**

*When imposing discipline, District personnel shall adhere to the following general guidelines:*

1. *Discipline shall be administered when necessary to protect students, school employees, or property and maintain essential order and discipline.*
2. *Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Factors to consider shall include:*
  - a. *The seriousness of the offense;*
  - b. *The student's age;*
  - c. *The frequency of misconduct;*
  - d. *The student's attitude;*
  - e. *The potential effect of the misconduct on the school environment;*
  - f. *Requirements of Chapter 37 of the Education Code; and*
  - g. *The Student Code of Conduct adopted by the Board.*

### **STUDENT CODE OF CONDUCT**

*The Student Code of Conduct containing information regarding student discipline shall be distributed at the beginning of the school year to students and parents, teachers, and administrators. The Student Code of Conduct shall be provided also to newly hired professional employees, newly enrolled students, and any other person on request.*

### **REVISIONS**

*Revisions to the Student Code of Conduct during the year shall be communicated promptly to students and parents, teachers, and administrators and shall also be posted on campus.*

#### **'PARENTS' DEFINED**

*Throughout the Student Code of Conduct and discipline policies, the term "parents" includes the single parent, legal guardian, or person having lawful control of the child.*

#### **DETENTION**

*For minor infractions of the Student Code of Conduct or campus or classroom rules, teachers or administrators may detain students after school hours on one or more days, as provided by the discipline management program and/or Student Code of Conduct. Before being assigned to detention, a student shall be informed of the behavior that allegedly constitutes the violation, and shall be given an opportunity to explain his or her version of the incident. The period of time for which a student is assigned to detention shall be used for educational purposes.*

#### **DISRUPTIONS OF SCHOOL OPERATIONS**

Disruptions of school operations are not tolerated and may constitute a misdemeanor offense. As identified by law, disruptions include the following:

- Interference with the movement of people at an exit, entrance, or hallway of a district building without authorization from an administrator.
- Interference with an authorized activity by seizing control of all or part of a building.
- Use of force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use of force, violence, or threats to cause disruption during an assembly.
- Interference with the movement of people at an exit or an entrance to district property.
- Use of force, violence, or threats in an attempt to prevent people from entering or leaving district property without authorization from an administrator.
- Disruption of classes or other school activities while on district property or on public property that is within 500 feet of district property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending, a required class or activity; and entering a classroom without authorization and disrupting the activity with loud or profane language or any misconduct.
- Interference with the transportation of students in vehicles owned or operated by the district.